



Tuesday, July 26, 2022 8:23pm  
***Town of Hanson***  
***Wage and Personnel Board***  
Select Board's meeting room, Town Hall  
Open Session

***Members Present:*** Laura FitzGerald-Kemmett, James Hickey, Edwin Heal, Ann Rein, Joseph Weeks

***Members Absent:***

***Others Present:*** Lisa Green, Town Administrator;

**I** **CALL TO ORDER**

Mr. Weeks called the meeting to order and led the Pledge of Allegiance.

**II** **NEW BUSINESS**

1. Discussion of Executive Assistant salary

Ms. Green presented a salary comparison chart from the surrounding towns, with breakdowns of both hourly and annual rates. She noted the Town of Hanson is currently paying on the lower end. Ms. Green met and discussed salary options with the Town Accountant. He agreed Hanson is not competitive and is comfortable with a range of \$32-36 per hour, based on experience and qualifications.

***MOTION*** by Ms. Rein, seconded by Ms. FitzGerald-Kemmett, to recommend adjusting the Executive Assistant salary range to \$32-36 per hour, based on experience and qualifications. ***Voted 5-0***

**III** **ADJOURNMENT**

***MOTION*** by Ms. FitzGerald-Kemmett, second by Ms. Rein to adjourn. ***Vote 5-0***

*Respectfully submitted,*  
*Lynn McDowell*