

**Town of Hanson –  
Wage & Personnel Board  
Selectmen’s Meeting Room - Hanson Town Hall  
Tuesday, April 11, 2017  
6:30 p.m.**

**Members Present:** Donald Howard, Bruce Young, James McGahan,  
Kenny Mitchell & William Scott

**Members Absent:**

**Others Present:** Town Administrator, Michael McCue  
Executive Assistant Meredith Marini

6:30 p.m. Chairman Mitchell called the meeting to order.

**Item II           New Business**  
**Review and approve Recreation Staff Job Descriptions –**

Mr. McCue informed that Board that there were no job descriptions for the positions of Beach Director, Water Safety Instructor/Lifeguard, Lifeguard and Gate Attendant. The Recreation Commission created and approved the job descriptions.

Mr. Young reviewed the process in which the Beach Director should process the turnovers for internal controls.

**MOTION** by McGahan, second by Howard to accept the Beach Director Job Descriptions.  
**Voted 5 – 0**

**MOTION** by McGahan, second by Howard to accept the job descriptions of the Water Safety Instructor/Lifeguard, Lifeguard and Gate Attendant. **Voted 5 - 0**

**Item III           Approve Minutes**  
**April 4, 2017**

**MOTION** by Howard, second by McGahan to approve the minutes of April 4, 2017 as presented.  
**Voted 5 – 0**

**Item IV           Adjournment**

**MOTION** by Howard, second by McGahan to adjourn. **Voted 5 – 0**

**6:38 p.m. Meeting Adjourned.**

Respectfully submitted,

Meredith Marini,  
Executive Assistant

**Approve and Voted 3 – 0 – 2 FitzGerald-Kemmett & Hickey**  
**August 15, 2017**